

Parental Authorization for Fundraising

Date _____

School _____

Dear Parent:

The _____ Club is planning to sell _____ as a fundraiser to support activities. Certain guidelines are necessary and I ask that you read this carefully and review it with your son or daughter before the sale begins.

1. Your student will have total responsibility for the product. If it is lost or stolen, he or she will be obligated to pay that amount.
2. Merchandise should never be left in lockers or unattended in classrooms.
3. It is not necessary for a student to carry boxes of merchandise with them during the school day. It is suggested that students pick up the product from me toward the end of the school day.
4. It is also recommended that the student carefully count all merchandise that is checked out to them prior to signing for the product.
5. Full credit will be given to the student for any unopened merchandise returned to me *by completion of the sale*.
6. Either merchandise checked out to the student or the appropriate amount of money *must be returned to me by the end of the sale*.
7. Money collected should be turned in exactly as collected. Please do not deposit to a personal account and write a check for the total amount.

Sincerely,

Club Advisor

I have read the above sale guidelines and agree to allow my son/daughter to participate in the fundraiser.

(Parent Signature)

(Student Signature)

(Date)